

## MINUTES

### California Housing Finance Agency (CalHFA) Executive Evaluation Committee Meeting October 28, 2022

Meeting noticed on October 18, 2022

#### 1. Roll Call

The California Housing Finance Agency Executive Evaluation Committee meeting was called to order at 10:04 a.m. by Chair Cervantes. A quorum of members was present.

MEMBERS PRESENT: Grant (for Castro Ramírez), Cervantes, Russell

MEMBERS ARRIVING  
AFTER ROLL CALL: None

MEMBERS ABSENT: None

STAFF PRESENT: Tiena Johnson Hall, Don Cavier, Claire Tauriainen, Melissa Flores,  
Jennifer LeBoeuf

#### 2. Approval of minutes – November 16, 2021

The minutes were approved by unanimous consent of members present.

#### 3. Chairperson comments

Chair Cervantes opened by welcoming member Russell to the Committee.

#### 4. Update on salary survey

*Presented by Jennifer LeBoeuf*

Director of Administration Jennifer LeBoeuf provided the Committee with an update on the salary survey that will be conducted for executive positions at CalHFA. She stated that she expects the survey to be completed in approximately five to six months.

#### 5. Closed session under Government Code section 11126(a)(1) to evaluate the performance of a public employee

Closed session convened at 10:11 a.m. Upon conclusion of the closed session, the Committee members returned to the open meeting at 12:29 a.m. After a public discussion, the Committee members agreed by unanimous consent to recommend the Executive Director's salary be increased to the top end her position's range and that her salary be reevaluated after the completion of the salary survey.

**6. Annual review of the Committee Charter**

*Presented by Chair Cervantes*

After a brief discussion, the Committee determined the Executive Evaluation Committee Charter should remain unchanged.

**7. Other Committee matters**

Chair Cervantes asked if there were other Committee matters to discuss and there were none.

**8. Public Comment**

Chair Cervantes asked if there were any members of the public would like to make a comment and there were none.

**9. Adjournment**

As there was no further business to be conducted, Chair Cervantes adjourned the meeting at 12:37 p.m.

Minutes approved by the Board  
of Directors at its meeting held:

November 30, 2023

Attest: Clarie Jaramila